



**DEFENSE LOGISTICS AGENCY
DISPOSITION SERVICES
74 WASHINGTON AVENUE NORTH
BATTLE CREEK, MICHIGAN 49037-3092**

J422

March 30, 2015

Dear Customers:

DLA Disposition was recently advised that the U. S. Department of Treasury, Financial Management Service (FMS) has released policy statement A-2014-4 to announce lowering the limit of credit card transactions.

This memorandum advises our sale customers of the policy change which will lower the dollar value limit to collect revenue using credit cards from \$49,999.99 to \$24,999.99. The revised policy will become effective on **June 1, 2015**.

Also as a reminder, customers may not split individual transactions greater than \$24,999.00 into two (2) or more transactions over one (1) or multiple days. Splitting a transaction violates the credit card network and FMS rules. For a customer that attempts multiple transactions on the same day with the same credit card, those transactions that cause the total charge to exceed the limit of \$24,999.00 will be rejected.

Thank you for your cooperation with this policy change and please contact your Sales Contracting Officer with any questions.

Sincerely,

A handwritten signature in black ink, appearing to read "Michael Elwell", written over a horizontal line.

MICHAEL ELWELL
Chief, Sales Branch
Customer Support